

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
June 7, 2021**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 15, 2021 and the Randolph Reporter on January 21, 2021 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Jennifer Antoncich	Yes	Diane Morris	Yes
Katie Bartnick	Yes	Srinivasa Rajagopal	Yes – left at 7:07 p.m.
Peter Bruseo	Yes	Jennifer Waters	Absent
Brian Homeyer	Yes – left 7:00 p.m.		

4. Executive Session

On the motion of Brian Homeyer seconded by Jennifer Antoncich at 6:32 p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) **Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss.*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

*Note: This closed session will include items in **category(s) 7**. It may be adjourned while business is conducted in public then reconvened after public business has been completed.*

Motion of: Diane Morris

Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Yes	Yes	Yes	Yes	Absent

5. Regular Session – 7:00 p.m.

6. Flag Salute

7. Mission and Vision

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **May 24, 2021**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **May 24, 2021**.

Motion of: Katie Bartnick

Motion of: Jennifer Antoncich

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Yes	Absent	Yes	Absent	Absent

9. Correspondence – N/A

10. Superintendent’s Report

Governor lifted emergency. Majority of the state is in the yellow/moderate zone. Spoke about wearing masks, social distancing, full day, normal hours and no remote will take place next year. Mask still to be worn during the school day. Board agreed to be mask less during board meetings. Graduation will be held outside on June 15th with a rain date of June 16th. Kickball game with staff verse last year’s 6th graders went well, staff still undefeated with a 12-1 win. Next game with the current 6th graders moved to June 10th due to the weather.

11. Presentations / Report – N/A

12. Business Administrator’s Report – N/A

13. Public Discussion – N/A

14. FINANCE *Srinivasa Rajagopal, Brian Homeyer, Jennifer Antoncich*

- a. RESOLVED, that in accordance with N.J.A.C. 17:27-3.2 your Committee of the Whole designates Carolina Rodriguez, School Business Administrator/Board Secretary, **Purchasing Agent as the Public Agency Compliance Officer Agency Compliance Officer** for the Mine Hill Township Board of Education. The Public Agency Compliance Officer is the liaison between the Mine Hill Township Board of Education and the State of New Jersey Department of the Treasury Division of Contract Compliance Equal Employment Opportunity in Public Contracts. The Public Agency Compliance Officer in responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Mine Hill Township Board of Education and the appropriate contract vendors. The major responsibilities of the Public Agency Compliance Officer is to Obtain and keep a current file of the required

Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts.

Mrs. Rodriguez will assume the responsibilities at no extra compensation. The effective date of this resolution is from July 1, 2021 through June 30, 2022.

- b. RESOLVED, that the Board of Education **authorize the Business Administrator/ Board Secretary to pay supplementary bill lists and payroll, including all year-end payables;** to proceed with all necessary adjustments and transfers to close the books for the 2020-21 fiscal year, as well as any and all entries and actions for the opening of the 2021-22 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to process and submit the payment of bills and claims between board meetings during the months of July and August 2021; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- c. RESOLVED, that the Board of Education authorizes the Business Administrator to **cancel outstanding checks** issued prior to July 1, 2020 in the aggregate amount of \$853.34 from the **General Fund Account** as listed below:

Check #	Check Date	Trans Amt
20962	2/24/2020	500.00
21281	6/29/2020	166.67
21315	6/29/2020	166.67
21415	6/30/2020	20.00
		\$853.34

- d. RESOLVED, that the Board of Education authorizes the Business Administrator to **cancel outstanding checks** issued prior to July 1, 2020 in the aggregate amount of \$180.50 from the **Canfield School Account** as listed below:

Check #	Check Date	Trans Amt
3086	4/27/20	\$12.00
3111	4/27/20	\$12.00
3130	4/27/20	\$21.00
3141	4/27/20	\$33.50
3156	4/27/20	\$21.00
3160	4/27/20	\$21.00
3187	4/27/20	\$24.00
3205	4/27/20	\$12.00
3215	4/27/20	\$24.00
		\$180.50

- e. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain **reserve accounts** at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mine Hill Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end up to the allowable total local share of projects in the District's LRFP, and

WHEREAS, the Mine Hill Township Board of Education has determined that funds transferred to the Capital Reserve account should not exceed the LRFP amount of **\$7,502,600**;

NOW THEREFORE BE IT RESOLVED by the Mine Hill Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- f. RESOLVED, that the Board of Education accept the recommendation of the Business Administrator and approve the renewal of **Student Voluntary Accident Insurance** for the period of September 1, 2021 to August 31, 2022, through T.L. Groseclose Associates, Inc. at the annual rates: \$10.40 for school time only coverage, \$72.00 for 24 hour coverage and \$12.00 for Dental Coverage.
- g. RESOLVED, that the Superintendent of Schools with the recommendation of the Business Administrator approves the Mine Hill Board of Education **Purchasing Manual** for the 2021-2022 school year. (Available for review in the Business Office)
- h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Educational Data Services, Inc.** for the purchase of goods and services for the 2021-2022 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- i. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Hunterdon ESC Cooperative Bid, Inc.** for the purchase of goods and services for the 2021-2022 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- j. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract with **Middlesex Regional Educational Services Commission** approved Co-op #65-MCESCCPS for the purchase of goods and services for the 2021-2022 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- k. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the agreement with **Behavioral Health Services Agreement with Prime Healthcare Services - Saint Clare's, LLC** for the period of September 1, 2021 through August 31, 2022;

WHEREAS, Saint Clare's is a hospital system with acute care hospitals locate in Denville and Dover, a psychiatric hospital located in Boonton, and various outpatient services and clinics;

WHEREAS, Mine Hill Township School District has a need for certain medical services to be provided to its students;

WHEREAS, Saint Clare’s desires to provide certain healthcare services to the Mine Hill Township School District at specific rates and;

WHEREAS, the Mine Hill Township School District desires to contract with Saint Clare’s to provide such healthcare services. *(Pending receipt of agreement)*.

- I. BE IT RESOLVED BY The Board of Education of the Township of Mine Hill in the County of Morris, New Jersey (the “Board”) (not less than a majority of the full membership of the Board concurring) as follows:
 1. The following proposal (the "Proposal") shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, September 28, 2021 commencing at 7:00 a.m. for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal voters then present to vote and cast their ballot. The form of the Proposal will read substantially as follows except as otherwise may be set forth herein:

BOND PROPOSAL QUESTION

The Board of Education of the Township of Mine Hill in the County of Morris, New Jersey is authorized (a) to undertake various improvements, alterations, renovations and upgrades at Canfield School, including acquisition and installation of fixtures, furniture, equipment and any site work; (b) to appropriate \$4,958,240 for such improvements; and (c) to issue bonds in an amount not to exceed \$4,958,240.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$4,601,670. The projects include \$356,570 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this special election.

Do you approve this bond proposal question? YES

2. The Board hereby approves and adopts the Proposal set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the “Project”). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from bond counsel, to revise the proposal prior to the Election to conform to any applicable legal requirements, if necessary.
3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement has been prepared as of the date of this resolution by the Chief Financial Officer of the Township of Mine Hill, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposal, and that such Supplemental Debt Statement has been filed in the office of the Clerk of the Township of Mine Hill, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.
4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County

Clerk to submit the Proposal to the voters at the Election and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letters from the New Jersey Department of Education and not to appeal such determinations made therein; (ii) elects to receive the State Share in the form of debt service aid pursuant to Section 9 of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7G-1 *et seq.* (the "Act"); (iii) determines to construct the Project itself; (iv) agrees to locally fund any excess costs; and (v) delegates the supervision of the Project to the Business Administrator/Board Secretary.
 6. DiCara and Rubino, the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architect for this purposes on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereof reconfirmed.
 7. The School Administration and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel, and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposal to the voters of the School District at the Election, including preparation and submission of all required applications for receipt of debt service aid.
 8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering of private placement or through a conduit borrower on a tax-exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes. The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Projects authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law,
 9. This resolution shall take effect immediately.
- m. WHEREAS, the Mine Hill Township Board of Education solicited and opened Request for Proposals on June 2, 2021 for **Professional Development in Reading Workshop** for the 2021-2022 school year,

WHEREAS, two vendors presented proposals (1) Berit Gordon in the amount of \$18,000.00 and (2) NJ Teacher To Teacher in the amount of \$40,500.00,

WHEREAS, the Committee is recommending that Berit Gordon is awarded the contract based on a final score of 100, established relationship, no loss of continued learning/training and price,

NOW, THEREFORE BE IT RESOLVED, that the Mine Hill Township Board of Education approve the contract for the Professional Development in Reading Workshop to **Berit Gordon**,

Literacy Consultant in the total contract lump sum of \$18,000.00 (10 sessions). Funds available in account #20.270.200.300.00.00.

- n. Resolved that pursuant to PL 2015, Chapter 47 the Mine Hill Township Board of Education intends to **renew, award, or permit to expire the following contracts previously awarded by the board of education for the 2021-2022 school year**. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

121 LEARNING WORKS	MCAEMSA
A&M INDUSTRIAL, INC.	MCGRAW-HILL EDUCATION, INC.
A. C. DAUGHTRY, INC.	MGL FORMS-SYSTEMS, LLC
ABLE SECURITY INC.	MICHELLE R. LAWTON
ACCO BRANDS CORPORATION	MINE HILL PAYROLL
ADORAMA INC	MINE HILL SUMMER PAY
AERO ENVIRONMENTAL SERVICES INC.	MINE HILL TWP BOE
AFLAC - AFT TX DIS	MINE HILL TWP BOE MILK A
AFLAC - PRE TAX	MINE HILL WATER DEPT
AIDE IN LIEU	MOHAWK USA LLC
ALLEN BRITWAY ELECTRICAL UTILITY CONTRA	MONTGOMERY ACADEMY
ALPINE CONSULTING INC	MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
AMAZON.COM SALES, INC.	MORRIS CTY ASSOC. OF SCH ADMIN
AMPLIFIED IT, LLC	MORRIS ESSEX INSURANCE G
APPLE INC	MORRIS HILLS REGIONAL
ARTHUR J. GALLAGHER RISK MANAGEMENT SERV	MORRIS SCHOOL DISTRICT
ASPIRE PAYROLL, LLC	MORRIS UNION JOINTURE CO
ASSOC FOR SUPERVISION & CURRICULUM & DEV	MORRISTOWN HOUSE OF GLASS
ATLANTIC TOMORROWS OFFICE TECHNOLOGY	MOUNT CARMEL GUILD ACADEMY
AXA EQUITABLE 403B	MRA INTERNATIONAL, INC
B & H FOTO & ELECTRONICS CORP.	MUSIC IN MOTION, INC.
BAYADA HOME HEALTH CARE, INC	MYSTERY SCIENCE INC
BECKER'S SCHOOL SUPPLIES	NASCO EDUCATION LLC
BERIT GORDON	NATIONAL ART & SCHOOL SUPPLIES
BIRDS BEES & TREES LANDSCAPING, LLC	NATIVE FIELDS LANDSCAPING, LLC
BLICK ART MATERIALS, LLC	NCS PEARSON, INC
BLUE DIAMOND DISPOSAL, INC.	NEW ERA TECHNOLOGY
BONNIE BRAE	NICK RESTORATION LLC
BOOK SOURCE	NJ ASSOC OF SCHOOL ADMINISTRATORS
BRAINPOP LLC	NJ ASSOC OF SCHOOL BUSINESS OFFICIALS
BREAKOUT, INC.	NJ COMMISSION FOR THE BLIND & VISUALLY
BUREAU OF FIRE CODE ENFORCEMENT	NJ NATURAL GAS COMPANY
CABLEVISION LIGHTPATH, INC.	NJ STATE – 927
CABLEVISION SYSTEMS CORPORATION	NJEA DUES
CAMCOR, INC.	NJPSA - NJ PRINCIPALS & SUPERVISORS
CAROLINA BIOLOGICAL SUPPLY COMPANY	NJSBA
CASCADE SCHOOL SUPPLIES	NJSCHOOLJOBS.COM
CCH, INCORPORATED	NO TEARS LEARNING INC.
CDW LLC	NORTHEAST COMMUNICATIONS, INC.
CHESTER BOARD OF EDUCATION	OKIO LABS, INC
CLASSIC SPORT FLOORS	OMEGA LABS INC
CLASSLINK, INC.	ONCOURSE SYSTEMS FOR EDUCATION, LLC
COLLEEN LONERGAN	OVERDRIVE, INC
CP-DBS, LLC	P.G. CHAMBERS SCHOOL
CUNNINGHAM II, JOHN T	PA TAX
DATAFINCH TECHNOLOGIES INC	PARTNERSHIPS IN EDUCATION, INC.
DCRP PENSION	PATRICK L. FENNELL
DELIGHTEX, INC.	PAYROLL
DELL MARKETING LP	PC UNIVERSITY DISTRIBUTORS, INC.

DEMCO, INC.	PCS PUMP AND PROCESS, INC.
DENIS SHEERAN	PEARSON - CURRICULUM CUSTOMER SERVICE
DEZINE LINE CORPORATION	PERCEPTUAL DEVELOPMENT CORP
DICARA RUBINO, ARCHITECTS, P.C.	PERFORMANCE HEALTH SUPPLY INC.
DISCOUNT SCHOOL SUPPLY	PERS - NJ DIVISION OF PEN & BENEFITS
DIVERSE NETWORK ASSOC. INC.	PERS PENSION
DON JOHNSTON INCORPORATED	PITSCO, INC.
DOVER PUBLIC SCHOOLS	PLANK ROAD PUBLISHING
DR J. BRENT FORWARD. M.D., F.A.C.P.	PRO-ED, INC.
DRILL CONSTRUCTION CO, INC.	PRUDENTIAL INS (WA/PR)
EDUCATIONAL DATA SERVICE	PTCFAST, LLC
ELISSA RAEL, PT, MS	RAPID RECOVERY SERVICES, LLC
EMEDCO	REALLY GOOD STUFF, LLC
ENCYCLOPAEDIA BRITANNICA, INC.	RECORDER PUBLISHING CO., INC.
ERATE CONSULTING, INC	REINER GROUP INC.
ERIC ARMIN INC.	RELCOMM INC
ESC OF MORRIS COUNTY	RENAISSANCE LEARNING INC
ESSEX VALLEY SCHOOL INC.	RICOH USA, INC
FAMILY LEAVE INSURANCE	ROCKAWAY TOWNSHIP BOARD OF EDUCATION
FEA - FOUNDATION FOR EDUCATIONAL ADMIN.	ROXBURY TWP BD OF ED
FEDERAL FIRE PROTECTION	S&H UNIFORM CORPORATION
FEDERAL TAX 941	S&S WORLDWIDE, INC.
FISH NET, INC	SAGE EDUCATIONAL ENTERPRISES, INC.
FISHER SCIENTIFIC COMPANY, LLC	SAINT CLARES HOSPITAL
FLINN SCIENTIFIC INC	SAINT CLARE'S HOSPITAL A
FOLLETT SCHOOL SOLUTIONS INC	SCHENCK, PRICE, SMITH & KING, LLP
FRANCOTYP-POSTALLA, INC	SCHOLASTIC INC.
FRONTLINE TECHNOLOGIES GROUP LLC	SCHOLASTIC MAGAZINES
GANNETT SATELLITE INFORMATION NETWORK	SCHOOL ALLIANCE INS FUND
GATEWAY EDUCATION HOLDINGS, LLC	SCHOOL HEALTH CORPORATION
GENERAL AIRE SYSTEMS, INC.	SCHOOL SPECIALTY, LLC
GENERATIONS ELECTRICAL COMPANY	SCHOOLLABELS.COM, INC.
GIA PUBLICATIONS, INC	SCREENCASTIFY, LLC
GLOBAL EQUIPMENT COMPANY INC.	SDI INNOVATIONS, INC.
GOV CONNECTION, INC.	SEESAW LEARNING, INC
GRANT BENEFITS SOLUTIONS	SOCIAL SECURITY (FICA & MEDI)
GRANT BENEFITS SOLUTIONSLLC	SPOHRER AIR COMPRESSOR I
GROTH MUSIC COMPNAY	STAPLES INC
H BUSCAFUSCO LLC	STAPLES, INC.
HAND2MIND, INC	STATE OF NJ COMMISSION FOR THE BLIND
HEALTH BENEFITIS (SEC 125 & HBCONT)	STRAUSS ESMAY ASSOCIATES, LLP
HEINEMANN / GREENWOOD PUBLISHING GROUP	STUDIES WEEKLY, INC.
HENRY SCHEIN, INC	SUCCESS ADVERTISING INC.
HERCULES ACHIEVEMENT, INC.	SUI
HERTZ FURNITURE SYSTEMS LLC	SUMDOG, INC.
HILLMAR, LLC	SUNLIGHT GENERAL MORRIS SOLAR, LLC
HOME DEPOT COMMERCIAL ACCOUNT	SUPER DUPER, INC.
HOMECARE THERAPIES LIMITED LIABILITY	SUSSEX COUNTY REGIONAL COOPERATIVE
HORIZON BLUE CROSS BLUE	SWEETWATER SOUND, INC
HOUGHTON MIFFLIN HARCOURT	SYSTEMS 3000 INC.
IDE CORP.	TEACHERS DISCOVERY
INDUSTRIAL APPRAISAL COMPANY	THASSIAN MECHANICAL CONTRACTING, INC
INTEGRITY ROOFING, INC.	THE ART OF SOUND, LLC
INTRADO INTERACTIVE SERVICES CORPORATION	THE GILLESPIE GROUP, INC.
IXL LEARNING, INC.	THE HON COMPANY LLC
J W PEPPER & SON INC	THE LIBRARY STORE, INC
JA-HILL CORP.	THE NEWGRANGE SCHOOL OF PRINCETON, INC.
JEFFREY A. OSTER	THE PROPHET CORPORATION
JERSEY CENTRAL POWER & LIGHT COMPANY	TJ'S SPORTWIDE TROPHY & AWARDS, INC.
JERSEY MAIL SYSTEM	TOWNSHIP OF MINE HILL -SEWER
JERSEY STATE ENERGY CONTROLS, INC.	TPAF PENSION

JOHN SHAVER INSTRUMENTATION	TREASURER - STATE OF NJ
JUMP AHEAD PEDIATRICS LLC	TRU STOR, LLC
DISCOUNT SCHOOL SUPPLY	UGI CORPORATION
KAPLAN EARLY LEARNING COMPANY	UNITED SUPPLY CORP.
KATHRYN SCHULTZ MILLER	UNIVERSITY OF OREGON
KDDS III, INC.	UPCYCLE LLC
KENVIL POWER MOWER	URGI-MED FAMILY MEDICAL CENTER
KEVIN N AURIEMMA	V E RALPH COMPANY
KIDBLOG, INC.	VARSITY BRANDS HOLDING CO., INC
KURTZ BROS. INC.	VERIZON
LAKESHORE EQUIPMENT COMPANY	VIKING PEST CONTROL
LAKEVIEW LEARNING CENTER	VWR FUNDING, INC.
LAZEL, INC.	W.B. MASON CO., INC.
LEARNING ALLY, INC	WALMART
LERCH, VINCI & HIGGINS, LLP	WEBSTER BANK
LINCOLN FINIANCIAL 403B	WHARTON BOROUGH BOARD OF
MACHADO LAW GROUP	WHIRL CONSTRUCTION, INC
MANDARIN NEW JERSEY	WILSON LANGUAGE TRAINING CORPORATION
MARSHALL MEMO	WINDSOR LEARNING CENTER, INC.
MARYRUTH BOOKS, INC	XTEL COMMUNICATIONS, INC.
MASCHIO'S FOOD SERVICES, INC.	YUKON GRAPHICS
LAKELAND-ANDOVER SCHOOL	VERIZON WIRELESS - CELLCO PARTNERSHIP

Motion of: Srinivasa Rajagopal

Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Abstained	Absent	Yes	Yes	Yes

15. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accept the recommendation of the Superintendent for the Mine Hill School District's intent to collaborate with the applicant, Essex Regional Ed Services Commission, on the **McKinney-Vento Education of Homeless Children and Youth project**, if awarded, as follows:
 - 1) Utilize resources and information provided by the lead applicant to support the federal and state required supplemental academic and support services to identified homeless children and youth;
 - 2) Participate in partnerships with local, county and regional non-educational agencies (e.g., community based organizations, social service organizations, faith-based institutions) established by the lead applicant, if awarded, in providing supplemental services;
 - 3) Provide district level data to support the lead applicant in identifying the academic and non-academic needs of homeless students for reporting to the NJDOE; and
 - 4) Address the academic, non-academic and emergent needs of homeless children and youth.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2021 Extended School Year program** to begin on Monday, June 28, 2021 and end on Thursday, July 22, 2021 from 9:00 a.m. to 12:00 p.m.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Summer Accelerated Program funded by the ESER grant** to begin on Monday, June 28, 2021 and end on Thursday, July 22, 2021 from 9:00 a.m. to 12:00 p.m.

Motion of: Jennifer Antoncich

Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Yes	Absent	Yes	Absent	Absent

16. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education **authorizes the Superintendent to hire new personnel between board meetings during the months of July and August 2021;** and BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Principal Employment Contract** for **Adam Zygmunt** for the **2021-2022 school year.** (Available for review in the business office).
- c. RESOLVED, that the Board of Education approves the **Business Administrator/Board Secretary Employment Contract** for **Carolina Rodriguez** for the **2021-2022 school year,** which was submitted and approved by the County Superintendent. (Available for review in the business office).
- d. RESOLVED, the Board of Education accepts the recommendation of the Superintendent and approves **Zorina Munson to work up to 50 hours,** as needed for IEP meetings and CST office administration from July 1, 2021 through August 31, 2021.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2021 Extended School Year staff** and the **Summer Accelerated Program staff***, Monday through Thursday, June 28, 2021 to July 22, 2021, from 8:30 to 12:30 not to exceed four (4) hours per day, as follows:

Employee	Position	Grade	Compensation
Tabitha Hertz	ESY Teacher	PreK-2	\$37.00/hour
Lansing Holman	ESY Teacher	3-6	\$37.00/hour
Jennifer Ludwig*	Accelerated Program Teacher	PK/K	\$37.00/hour
Melissa Gusterovic*	Accelerated Program Teacher	1/2	\$37.00/hour
Jessica Asaro*	Accelerated Program Teacher	3	\$37.00/hour
Kellie Savona*	Accelerated Program Teacher	4/5	\$37.00/hour
Noreen Vetter	Nurse		\$37.00/hour
Stephanie Alfieri	Substitute Teacher		\$37.00/hour
Robby Suarez	Substitute Teacher		\$37.00/hour
Nicole Torrey	Substitute Teacher		\$37.00/hour

**Summer Accelerated staff to be funded by the ESER grant*

- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2021 Extended School Year** and the **Summer Accelerated Program staff,** Monday through Thursday, June 28, 2021 to July 22, 2021, from 9:00 to 12:00 not to exceed three (3) hours per day, as follows:

Employee	Position	Compensation
Jodi Cullen	Aide	\$25.27/hour
Lisa Lardieri	Aide	\$13.49/hour
Kelsey Alpaugh	Substitute Aide	\$13.49/hour

Motion of: Katie Bartnick

Motion of: Jennifer Antoncich

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Yes	Absent	Yes	Absent	Absent

17. POLICY, OPERATIONS & PUBLIC RELATIONS

Committee of a whole

- a. WHEREAS, the Superintendent recommends the approval of **summer hours** for twelve month administrative and secretarial staff beginning June 21, 2021 and ending August 27, 2021.

RESOLVED, that the summer hours will be Monday through Thursday, 8 a.m. to 4 p.m. including a working lunch and elimination of the 15-minute a.m. and p.m. break for the secretaries, the building will be closed on Fridays.

Motion of: Jennifer Antoncich

Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Yes	Absent	Yes	Absent	Absent

18. BUILDING & GROUNDS

Pete Bruseo, Brian Homeyer, Jennifer Waters

- a. RESOLVED, that the Board of Education approves that there will be **no anticipated changes to the facility use for the school year 2021-2022** however, the district will be requesting a toilet room waiver for the kindergarten classrooms for the 2021-2022 school year.
- b. WHEREAS, the Board of Education **elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3.**

WHEREAS, In lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:

- a. No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- b. Toilet facilities shall be readily accessible, and the toilet room and signage shall be visible to the child from the classroom door;
- c. Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.

WHEREAS, the Board of Education has already retrofitted one toilet stall and one handwashing station to accommodate Kindergarten students,

THEREFORE, LET IT BE RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the Mine Hill Township school district to use the alternate method of compliance in accordance with **N.J.A.C. 6A:26-6.3. in lieu of individual toilet rooms for kindergarten classrooms 116 and 119 for the 2021-2022 school year.**

Motion of: Diane Morris

Motion of: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Yes	Absent	Yes	Absent	Absent

19. Presidents Report

Would like to accomplish two things, the send receive contact with Dover. Coordinate to meeting with committee regarding the Bond Referendum. Would like committee to meet to come up with an action plan and review as board to approve a plan to pass the referendum and get the community on board to pass the referendum. The committee members are Katie Bartnick, Brian Homeyer and Diane Morris.

20. Dover Report

Katie Bartnick, Brian Homeyer, Srinivasa Rajagopal

- They have not had a meeting since the last one. Herein the meetings will be held in the building.

21. MHEF Report

Jennifer Antoncich, Katie Bartnick

- The MHEF had 10 applicants for scholarships.

22. Liaison to the Mine Hill Township Report

Jennifer Antoncich, Jennifer Waters

N/A

23. Community Committee Report

Katie Bartnick, Brian Homeyer, Diane Morris

N/A

24. Old Business - N/A

25. New Business - N/A

26. Public Discussion

- Nancy Gulley – PTA awarded three Scholarships to Kaitlyn Cole, Bryan Bartnick and Selah Mitchell.

27. Executive Session - N/A

28. Return to Public Session – 7:29 p.m.

29. Adjournment

On the motion of Katie Bartnick seconded by Jennifer Antoncich, the board adjourns the meeting at 7:29 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
4-0	Yes	Yes	Yes	Absent	Yes	Absent	Absent

Respectfully submitted,

L. Nittel

Lee Nittel
Superintendent